

National Manager – Business Services

With this newly established role we are looking for that key member of our leadership team who loves “the people side” of business, but also gets a kick out of ensuring our internal business processes and systems continue to evolve as we keep growing.

The primary purpose of this position is to provide leadership and oversight of the business internal functions, supporting the CEO by running the “Head Office” functions in Cromwell and leading internal business service across the country.

The National Manger – Business Services role is a new position which will involve working collaboratively as a valued member of the Leadership Team. You will help shape the strategy in conjunction with the CEO to lead across key areas to deliver on market opportunities and maximise shareholder value.

Key responsibilities include:

- Provide effective support to the CEO and stewardship of the Head Office function, with ultimate accountability across all offices for all support functions including Admin Operations, HR, Finance and IT maintenance.
- Support Marketing and IT Development.
- Lead the ongoing development of a professional, collaborative, engaged and outcome-focused culture across the company.
- Identify and implement change opportunities, proactively recognising and addressing efficiencies, innovation and other operational improvements.
- Provide the CEO with proactive, timely and accurate advice and support relating to the activities within Head Office, with a view to creating a best-in-class function that aligns with the strategic plan, budget, and other medium to long term objectives.
- Work closely with the virtual CFO to develop a 3–5-year strategic business plan to deliver sustainable growth in revenue, EBITDA, cashflow and effectively manage cost.
- Recruit, retain and inspire top quality staff across the business as appropriate, to complement commercial ambitions

About You:

- This needs to be an exceptional individual with significant experience as a top performer in a General Management or leadership role, overseeing a Head Office / support function.
- Breadth of experience and a strong understanding of a range of functional areas, ideally having overseen Head Office functions such as HR, Finance, Marketing, Operations, IT & Training in a services organisation.
- Extensive experience providing strategic leadership and support to the CEO
- Excellent leader of people and culture builder, who can work across the whole business with high credibility and integrity.
- Ambitious, delivery and outcome focused, low ego individual who can be hands-on when appropriate, and work effectively in a non-corporate, family business.
- Sector experience is not required, although knowledge of multisite, service-based businesses is useful as well as an understanding of provincial markets.

We're looking forward to hearing from you. If you would like a bit more about this exciting role, please contact our CEO Jason Harvey Wills on 021 889 544.